



# HOUMA CHRISTIAN SCHOOL

109 Valhi Boulevard  
Houma, Louisiana 70360-6280

[houmachristianschool.com](http://houmachristianschool.com)

Administrative Office: (985) 851-7423 Fax: (985) 872-4958

## Approval Status:

\_\_\_ Yes \_\_\_ No \_\_\_ Committee

\_\_\_ Parent Contacted

HCS Sibling: \_\_\_ Yes

LWC: \_\_\_ Yes

Pastor: \_\_\_ Yes

Siblings Applying: \_\_\_\_\_

## APPLICATION FOR ADMISSIONS

☐ New application ☐ Renewal application ☐ Previous enrollment

Grade Applying For: \_\_\_\_\_

What School Session Applying For? \_\_\_\_\_

Current Grade/ Grade Completed: \_\_\_\_\_

Date of Application: \_\_\_\_\_

### STUDENT INFORMATION: (PLEASE PRINT)

Student's Legal Name \_\_\_\_\_ Parish: \_\_\_\_\_

Home Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Mailing Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Home Phone : (\_\_\_\_) \_\_\_\_\_ Father's Wk #: \_\_\_\_\_ Mother's Wk #: \_\_\_\_\_

Father's Cell #: \_\_\_\_\_ Mother's Cell #: \_\_\_\_\_

Father's email: \_\_\_\_\_ Mother's email: \_\_\_\_\_

Male \_\_\_ Female \_\_\_ Student S.S. #: \_\_\_\_\_ DOB: \_\_\_\_\_ Race: \_\_\_\_\_

School last attended: \_\_\_\_\_

### PARENT/GUARDIAN INFORMATION:

Father's Name: \_\_\_\_\_ Mother's Name: \_\_\_\_\_

Marital Status of Parent(s)/Guardian(s): Married \_\_\_ Separated \_\_\_ Divorced \_\_\_ Widowed \_\_\_ Single \_\_\_

Child resides with: ☐ Mother/Father ☐ Mother Only ☐ Father Only Stepmother's Name \_\_\_\_\_

(Check one) ☐ Father/Stepmother ☐ Mother/Stepfather ☐ Guardian Stepfather's Name \_\_\_\_\_

(Guardian with legal custody) Guardian's Name: \_\_\_\_\_

Person/Persons responsible for Registration and Tuition:

Name	Address	Relationship	% to be paid
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Name	Address	Relationship	% to be paid
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All student files and addresses will be listed only under the custodial parents or guardian's name.

### Office Use Only

1. \_\_\_ Completed Application
2. \_\_\_ Birth Certificate
3. \_\_\_ Social Security Card
4. \_\_\_ Immunization Record
5. \_\_\_ Current Report Card
6. \_\_\_ Standardized Test Scores
7. \_\_\_ Student Health Record
8. \_\_\_ Student Enrollment Form
9. \_\_\_ Record Request Form
10. \_\_\_ Blue Emergency Card
11. \_\_\_ 7-12 only - Guidance
12. \_\_\_ Application Fee \_\_\_\_\_
13. \_\_\_ Registration Fee \_\_\_\_\_
14. \_\_\_ Student ID# \_\_\_\_\_

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**Houma Christian School**  
**Parental/Guardian/Financial Obligation Party Agreement Statement**

I understand that attending Houma Christian School (HCS) is a privilege and not a right. The goals of HCS are not to reform, but to train Christian youth in the highest principles of Christian leadership, self-discipline, individual responsibility, personal integrity, and good citizenship. I also believe that discipline is necessary for the welfare of each student, as well as for the entire school. I give my permission for my child's teacher and/or other agents of the school to make and enforce classroom regulations and school policies in a manner consistent with Christian principles on discipline as set forth in the Scriptures. This may include such measures as instructions, exhortation, correction, rebuke, and paddling. (Proverbs 10:3, & 13:24). \_\_\_\_\_ (initial)

I hereby give my permission for Houma Christian School (HCS) to transport my child, provided that the driver has liability insurance in force, has a valid Louisiana driver's license, and there is a current Louisiana inspection sticker on the vehicle. I relieve HCS and any representative thereof all responsibility in case of accident or injury. I hereby grant permission for my child to use all of the play equipment and to participate in all of the activities of the school (unless restrictions are listed). I understand that the school provides only general supervision and that I am responsible for the results of any willful misconduct of my child. (Proverbs 29:15). \_\_\_\_\_ (initial)

I further agree to hold the school and its agents harmless for any liability to my child or any guardian or parent thereof because of any claims on behalf of my child against the school or any agent thereof because of any injury or alleged injury to my child. Should legal action for any reason be taken against Houma Christian School (HCS) or any employee or agent thereof on my child's behalf and the school or its agent is not found at fault, I agree to pay any attorney fees, court fees, damages, or other costs that HCS or its agent should incur to defend itself against such action. (Proverbs 25:8). \_\_\_\_\_ (initial)

This agreement statement will be in effect for as long as my child is enrolled at Houma Christian School, whether enrolled in all educational grade levels, all school activities, and programs. I understand that I am responsible for providing the school with all current personal contact information to include my current personal marital status. It is my responsibility to have a correct Agreement Statement signed and updated and delivered to HCS. \_\_\_\_\_ (initial)

Since Houma Christian School (HCS) has an obligation to its creditors and its employees, students are considered enrolled for the entire school year. The registration/enrollment fee guarantees your child's placement for next year and is **non-refundable**. Tuition is calculated on the basis of the entire school year; therefore, no reductions can be made for vacations, school holidays, or emergency closings. If a student enters after the school year has begun, the charges are pro-rated according to the actual months enrolled. No deductions will be made in tuition during the school year, regardless of the cause of such absence. All accounts must be paid in full for the current term before grades or student transcripts will be released. No student will be allowed to start a new school year with any type of past due balance. I agree that should I choose to withdraw my child, whether before the school year begins or during the year, I will make an appointment with the school official and sign the withdrawal form. I understand that if I withdraw my child after the first of the month, I will remain responsible for the complete month's tuition. (Deuteronomy 23:21). \_\_\_\_\_ (initial)

Since Leviticus 19:13 admonishes believers to pay their debts in a timely fashion, I agree to make every effort to put my obligation to the school as a high priority, according to my Christian duty. This will include paying all registration fees and tuition payments on time or contacting the administration of the school in the event that I will be delinquent for any reason. I understand that should my account get behind by **30 days**, the school has the right to take steps necessary to collect past due amounts and may drop my child from the rolls. \_\_\_\_\_ (initial)

I realize that Houma Christian School (HCS) is an extension of me, the parent, and I pledge my prayers and support to the school administration and faculty. I will make every effort to work with the school personnel to ensure the best possible learning experience for my child (2 Timothy 1:5). I also pledge to respect all administration, faculty, and staff. I agree that continued enrollment of my child or children is dependent upon my support of the school, its staff, and its policies. \_\_\_\_\_ (initial)

If any terms of this agreement are broken, I realize that the administration has the right to terminate the enrollment of my child at Houma Christian School. I have initialed each section above in acknowledgment that I have read and understand all policies and procedures set forth by Houma Christian School.

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Printed First & Last Name/Relationship

Signature

Date

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Printed First & Last Name/Relationship

Signature

Date

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Signature of Authorized Houma Christian School Personnel

Date

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**STUDENT TESTIMONY** (If more space is needed, use an extra sheet of paper and attach to application.)

**(Grades 4-12)**

Have you (student) accepted Jesus Christ as your personal Lord and Savior? Yes\_\_\_ No\_\_\_ Year\_\_\_\_\_

What is your personal relationship to God? How does one become a Christian? \_\_\_\_\_

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What church do you attend? \_\_\_\_\_

What is your involvement? \_\_\_\_\_

**STUDENT QUESTIONNAIRE** (Grades 4-12)

State in your own words why you want to attend Houma Christian School. \_\_\_\_\_

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What are your favorite subjects? \_\_\_\_\_

What are you least favorite subjects? \_\_\_\_\_

What are some of your interests, extracurricular activities, hobbies, sports: \_\_\_\_\_

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What are some of the goals that you have for your life? \_\_\_\_\_

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Have you used drugs, alcohol, or tobacco within the last 6 months? Yes \_\_\_ No \_\_\_

If yes, please explain \_\_\_\_\_

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Student's Signature\_\_\_\_\_ Date \_\_\_\_\_

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## **PARENT TESTIMONY**

Yes\_\_ No\_\_ Is the father of the child a Christian?

Yes\_\_ No\_\_ Is the mother of the child a Christian?

Yes\_\_ No\_\_ Is the guardian of the child a Christian?

What church does your family attend? \_\_\_\_\_ Pastor's Name: \_\_\_\_\_

In your opinion, how does one become a Christian, and what is involved in living the Christian life?  
(Use an extra sheet of paper, if necessary, and attach it to the application.)

## **PARENT QUESTIONNAIRE**

Yes\_\_ No\_\_ Has student failed any grade(s)? If yes, what grade(s)? \_\_\_\_\_

Yes\_\_ No\_\_ Has child ever been expelled, dismissed, suspended, or refused admission to another school?  
(If yes, explain.) \_\_\_\_\_

Yes\_\_ No\_\_ Has child ever had disciplinary problems?  
(If yes, explain.) \_\_\_\_\_

Yes\_\_ No\_\_ Has child ever been in trouble with the law, arrested, etc.?  
(If yes, explain.) \_\_\_\_\_

Yes\_\_ No\_\_ Has child ever received testing or services for a learning disability?  
(If yes, explain.) \_\_\_\_\_

What is the reason for selecting this school for your child(ren)? \_\_\_\_\_

We were recommended to the school by:

Person \_\_\_\_\_ Other \_\_\_\_\_

### **Other Children in the family**

Name: \_\_\_\_\_

Grade: \_\_\_\_\_ School: \_\_\_\_\_

Name: \_\_\_\_\_

Grade: \_\_\_\_\_ School: \_\_\_\_\_

Name: \_\_\_\_\_

Grade: \_\_\_\_\_ School: \_\_\_\_\_

### **Parent Signatures**

\_\_\_\_\_  
**Mother's Signature**

\_\_\_\_\_  
**Mother's Social Security Number**

\_\_\_\_\_  
**Father's Signature**

\_\_\_\_\_  
**Father's Social Security Number**

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**Sole Guardian's Signature**

\_\_\_\_\_  
**Guardian's Social Security Number**

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# STEPS TO ADMISSION

## For Students Entering K4 through First Grade

1. Read carefully through this material.
2. If you desire, call the office and make an appointment for a campus tour.
3. Fill out the application and return to the office with the following: (No application will be processed without the following documents.)
  - A. Copy of Birth Certificate
  - B. Copy of Social Security Card
  - C. Copy of the Immunization Record
  - D. \$20.00 Application Fee
4. If applicable, a date will be arranged for testing K & 1<sup>st</sup>.
5. Following the testing, a decision will be made on the applicant and the parents will be notified as soon as possible. If necessary an interview will be arranged with the administrator. An account will be set up with FACTS to determine the date and amount of payments. A registration fee (non-refundable) and a signed Parental Agreement will be required upon enrollment.

## For Students Entering Second through Twelfth Grades

1. Read carefully through this material.
2. If you desire, call the office and make an appointment for a campus tour.
3. Fill out the application and return it to the office with the following: (No application will be processed without the following documents.)

Copy of Birth Certificate

  - A. Copy of Social Security Card
  - B. Copy of the Immunization Record
  - C. \$20.00 Application Fee
  - D. If your child has had previous special testing for reading or learning difficulties, please include a copy of the report(s).
  - E. Copy of past achievement testing
  - F. Copy of most recent report card
4. As necessary an interview will be arranged with the administrator.
5. The decision will be made on the applicant, and the parents will be notified as soon as possible. An account will be set up with FACTS to determine the date and amount of payments. A registration fee (non-refundable) and a signed Parental Agreement will be required upon enrollment.

## Requirements of Parents

1. Houma Christian School is committed to the cultivation and intellectual development of all students in the pursuit of academic excellence, and values the integration of faith in Jesus Christ for the maturing of mind, body and spirit. The following is required of our Houma Christian Families:
  - A. Parents and students must support the mission of Houma Christian School which is to introduce and teach the gospel of Jesus Christ to our entire student body in the hope of bringing our students to a closer relationship with Jesus.
  - B. Both parents must be in agreement with the enrollment of the children and must sign all necessary forms.
  - C. The family should attend church regularly.
  - D. Family Bible reading and prayer should be part of the normal home routine.
  - E. The primary motive for enrollment must be for spiritual training.
2. The family will agree to work in a partnership with the school and back the school fully in the training of the child.
3. Tuition payments will be made on a regular basis. Any student whose tuition payment is 30 days late will not be admitted to class.
4. In the event there is insufficient room for your child this year, you will be required to fill out another application for the following years. However, you will not be required to pay another application fee.

## Requirements of the Students

1. The student must be able to do the required academic work.
  2. The student's present attitude and behavior must fit into the Houma Christian School student body.
  3. The student's lifestyle must be compatible with the Houma Christian School student body.
  4. Older students who do not want to come should not be enrolled at Houma Christian School.
  5. The student will agree to study and comply with all the policies in the Student Handbook of Houma Christian School.
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