

HOUMA CHRISTIAN SCHOOL

2020 REOPENING PLAN

Principal's Message

With the dedicated work of so many people over the course of the past few weeks, I am excited to announce to our Warrior Family that we have created a viable reopening plan to begin the 2020-2021 school year. We kept two main goals in mind while our committee was crafting a plan that would best meet the needs of all our students and families. First, we wanted to make sure that we provide the safest environment possible for all our students and staff. Safety is a top priority for opening up, and we will have many practical safety and security measures in place as we start the new school year. The second goal was to provide a learning environment that is as close to "normal" as possible for our students and staff. We have received so much feedback from parents desiring to have their children return to school so they can get back to more normal routines and procedures. While HCS will focus on creating a safe learning environment, we believe that we can still create a nurturing and high-quality Christian learning environment that fosters relationships and supports teaching the whole child. This challenging journey reminds me of Matthew 21:22 which says that whatever we ask in prayer, we will receive it, if we have faith. It is through faith and so many prayers that I believe God has great plans for Houma Christian School this year. We appreciate all the love and support we have received during the pandemic. Blessings!

As we release the 2020 Reopening Plan, we want to assure everyone that Houma Christian School will be following the guidelines set forth by the Governor's Phase Plan for Reopening, Department of Education Strong Start Plan, and the President's Corona Virus Task Force. While every school and district may have unique caveats to their reopening plans, all schools will have very similar guidelines and best practices in place. The HCS Reopening Plan will be a fluid one which means it may be adjusted and modified as needed based on what phase the state of Louisiana is currently implementing. We will offer two options for our students. Students in grades 2nd – 12th will be able to choose either traditional in-person learning or opt to do distance learning from home. Below, we will detail the reopening guidelines by grade level and phases.

Sincerely,

Mr. James Champagne

ELEMENTARY SCHOOL REOPENING PLAN

GRADES PRE-K – 6TH

Grade	Phase I (Maximum Students = 9)	Phase II (Current) (Maximum Students =24)	Phase III (Maximum Students =50)
Pre-K	Pre-K will attend school in person at Living Word Church. The class will be split into 3 groups in different rooms with instruction provided by teachers and supported by paraprofessionals. Students will receive daily instructional time with their classroom teacher.	Pre-K will attend school in person at HCS in a traditional setting with social distancing and washing hands often.	Pre-K will attend school in person at HCS in a traditional setting with social distancing and washing hands often.
Kindergarten	Kindergarten students will attend school in person at Living Word Church. The class will be split into 3 groups in different rooms with instruction provided by teachers and supported by paraprofessionals. Students will receive daily instructional time with their classroom teacher.	Kindergarten will attend school in person at HCS in a traditional setting with social distancing and washing hands often.	Kindergarten will attend school in person at HCS in a traditional setting with social distancing and washing hands often.
First Grade	First grade students will attend school in person at Living Word Church. The class will be split into 3 groups in different rooms with instruction provided by teachers and supported by paraprofessionals. Students will receive daily instructional time with their classroom teacher.	First grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.	First grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.
Second Grade <i>*In any phase students in second grade may choose the distance learning option (Online from home).</i>	Second grade students will attend in person at the HCS campus with social distancing and washing hands often. The class will be split into 3 groups in different rooms with instruction provided by teachers and supported by paraprofessionals. Students will receive daily instructional time with their classroom teacher.	Second grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often. <i>The state guidelines state that classrooms with more than 24 students will rotate the overflow into an alternate setting on campus with instruction provided by the teacher and paraprofessional.</i>	Second grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.

<p>Third Grade</p> <p><i>*In any phase students in third grade may choose the distance learning option (Online from home).</i></p>	<p>Third grade students will attend in person at HCS with social distancing and washing hands often. The class will be split into groups of (9) in different rooms with instruction provided by teachers and supported by paraprofessionals.</p>	<p>Third grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.</p> <p><i>The state guidelines state that classrooms with more than 24 students will rotate the overflow into an alternate setting on campus with instruction provided by the teacher and paraprofessional.</i></p>	<p>Third grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.</p>
<p>Fourth Grade</p> <p><i>*In any phase students in fourth grade may choose the distance learning option (Online from home).</i></p>	<p>Fourth grade students will attend school at HCS on a rotating schedule with no more than 9 students attending each day. The teacher will maintain an online live feed of the day with students at home participating daily.</p>	<p>Fourth grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.</p>	<p>Fourth grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.</p>
<p>Fifth Grade</p> <p><i>*In any phase students in fifth grade may choose the distance learning option (Online from home).</i></p>	<p>Fifth grade students will attend school at HCS on a rotating schedule with no more than students attending each day. The teacher will maintain an online live feed of the day with students at home participating daily.</p>	<p>Fifth grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.</p>	<p>Fifth grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.</p>
<p>Sixth Grade</p> <p><i>*In any phase students in sixth grade may choose the distance learning option (Online from home).</i></p>	<p>Sixth grade students will attend school at HCS on a rotating schedule with no more than 9 students attending each day. The teacher will maintain an online live feed of the day with students at home participating daily.</p>	<p>Sixth grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.</p> <p><i>The state guidelines state that classrooms with more than 24 students will rotate the overflow into an alternate setting on campus with instruction provided by the teacher and paraprofessional.</i></p>	<p>Sixth grade will attend school in person at HCS in a traditional setting with social distancing and washing hands often.</p>

HIGH SCHOOL REOPENING PLAN (GRADES 7TH – 12TH)

Grade	Phase I (Maximum Students = 9)	Phase II (Current) Maximum Students =24)	Phase III (Maximum Students =50)
<p>7th – 12th</p> <p>*All high school students will have the option to choose distance learning through Google Classroom.</p>	<p>High School students will attend school on a rotating schedule with (9) students attending each day. The teacher will maintain an online live feed of the day with students at home participating daily (Google Classroom).</p>	<p>High School students will return to classroom for traditional learning with social distancing, hand washing, and face masks.</p> <p><i>Note: All classrooms that have over 24 students will have a rotating schedule for students to report to designated areas on campus to continue learning through Google Classroom.</i></p>	<p>High School students will return to classroom for traditional learning with social distancing, hand washing, and face masks.</p>

FAQS FOR PARENTS AND STUDENTS

HCS VIRTUAL LEARNING OPTION FOR 2020-2021

ENROLLMENT AND ATTENDANCE

1. What are the virtual learning options offered at HCS this fall?

The Blended Academy will continue to function with students attending school as they have in the past. It is a tailored, structured program that has an intense assistance component utilizing a teacher and technology. Enrollment in this program is currently full for the school year.

**There are currently no virtual options for students in PreK – First Grade.

Elementary students in 2nd-6th grades who choose the virtual option will be enrolled in a comprehensive, online educational service. We will be using the Bob Jones Christian Classroom Online. Students will complete all work and testing at home. Students may move to online learning or return to campus learning *at the end of any nine weeks*. Parents interested in this option are encouraged to visit the Christian Classroom Online website: <https://www.bjupress.com/technology/christian-classroom/>

High school students (7th-12th) may choose an online, live stream virtual program. Beginning at 7:25, students will log into all of their classes as scheduled, and attendance will be taken. The teachers will provide an in-class experience through Google Meet and Google Classroom. In this model students will be allowed to return to in-class campus learning *at the end of any nine weeks period*. Students will take all tests on campus after high school dismissal on scheduled days. There will be no midterm tests this semester.

2. What about attendance, will it count?

Student attendance will continue to be counted in every content area. Students must meet the guidelines in Bulletin 741 for Carnegie Units or credits to be awarded in each subject. However, for students who are ill, we will continue to follow the current school guidelines for excused absences.

3. Will the in-class live feed be offered Pre-K-12th?

No, 2nd-6th will be offered an online option with the educational resources offered through Bob Jones Press.

7th-12th will have a live feed, in-class experience following the times of their regular class schedule.

4. Will the virtual option continue throughout the school year?

Yes. However, students in 2nd-12th who selected the virtual option will be allowed to return to the classroom at the end of any nine weeks grading period.

5. Is there a deadline to enroll in the virtual classes (grades 2nd-12th)?

Yes, July 24, 2020. Contact the school for enrollment. Our current office hours are Monday and Tuesday from 8-12 or you may reach us via email at admin@houmachristianschool.com.

7th-12th grade students may move to virtual at any time during the school year. Please contact the office for information.

INSTRUCTION

6. How does the virtual model work?

Elementary students will be tracked through the online program. The amount of time they spend in their studies will keep them up with their classes at school, making it easier for them to transition upon their return.

Students will be expected to complete all of the work in their portal for each day, five days a week. Student progress will be monitored and tracked, however instructional support will not be provided. The instructional support will be within the program and provided at the home site.

High school students (7th-12th) who choose the “Online, live feed option” will be required to begin at 7:25 with homeroom and log into each class throughout the day, participating via Google Meet and Google Classroom.

Students should be dressed in a school shirt or spirit shirt with jeans or uniform bottoms, sitting up at their computer with their school supplies at hand.

7. About how much time will my child be spending each day on his/her school lessons?

It will be the same amount of time that students spend in their core content at school. There will be breaks throughout the day.

8. Will there be support if my child doesn't understand a concept/activity?

Elementary students utilizing virtual learning will be provided limited instructional support. Video lessons may be watched more than one time, and a portal is available for questions within the content area. Support will be provided for students to remain on track with their studies.

Yes, there will be support for high school students as needed. Students may contact their teachers via email and conference through Google Meet.

9. Will my child take the ACT Aspire test in spring?

Yes, all students will be assessed to gather the data needed to continue to prepare them academically.

10. How will my child be tested throughout the online program?

2nd-6th grades will be tested through the online Bob Jones curriculum. Grades will be monitored and feedback provided to parents. 7th-12th grade students will be tested at school, on a school testing schedule after dismissal on Tuesdays and Thursdays. No midterms will be given this year.

GENERAL INFORMATION

11. Will virtual students be allowed to participate in extra-curricular activities?

In all phases we will follow the LHSAA guidelines and CDC guidelines for extra-curricular activities.

12. If my child does not like the virtual program can they return to school?

At the end of any nine weeks grading period, students may return to school.

TECHNOLOGY

13. Will computers be available from the school if my child needs one?

Yes, Chromebooks may be checked out from the school and returned when the student returns to school or at the end of the year if they remain in the virtual program all year.

14. Will there be support on how to submit lessons, log in, and other online tasks?

For elementary students an orientation will be conducted for parents and students. Additional support will be provided as needed. Yes, high school teachers will provide any additional instruction that is needed.

ADDITIONAL SERVICES

15. How will the WAP program work?

All accommodations will be provided to the greatest extent possible via Google Classroom and Google Meet. WAP students will continue to be supported by Mrs. Trosclair.

FAQ FOR PARENTS AND STUDENTS PREK-1ST

WHAT WILL A DAY AT SCHOOL LOOK LIKE FOR MY PREK-1ST GRADE STUDENT IN PHASE 1, 2 AND 3?

1. Upon arrival on campus, the student's temperature will be taken before they exit the vehicle. A temperature of 100.4 or higher will result in a 5-minute recheck. If it is still 100.4 or higher, there will be a 5-minute wait and another recheck. If the temperature remains high, the student will be sent home. They must be fever free for 24 hours before returning to school.
2. Students that clear temperature checks will go to their classrooms. Masks are encouraged but are not mandatory.
3. Once in class, the students will socially distance in designated seats to the greatest extent possible.
4. Students will use hand sanitizer, and classrooms will have been sanitized before their arrival. Staff and custodians will sanitize frequently touched areas throughout the day.
5. In keeping with the recommended CDC guidelines, we will be washing/sanitizing our hands every two hours. A handwashing station has been added outside of the gym as well.
6. In Phase 1 – PreK-1st grade students will meet on the Living Word Church Campus in Schriever from 8:00-3:00 each day. Each grade level will be divided into an equal number of students not to exceed 9 in each group. An administrator and custodian will be assigned to LWC, and appropriate security protocols will be in place.
7. During Phase 2 and Phase 3, all Pre-K-1st grade students are allowed in their regular classroom on HCS campus. Lunch will be served from the cafeteria, or students can bring their lunches from home. Water bottles and snacks should be brought from home. Snacks will not be sold. Lunches will be eaten in the classroom.

WHAT HAPPENS IF A STUDENT OR TEACHER TESTS POSITIVE FOR COVID-19?

1. State Regional Supervisor will oversee our procedures in each phase. The school must follow the CDC recommendations for quarantining.
2. Anyone who has spent 15 minutes or longer within a 6-foot radius of someone who test positive for Covid-19 must be quarantined for 14 days. This does not necessarily mean that the whole class will have to quarantine.
3. If the teacher tests positive but is asymptomatic, they will teach virtually. If the teacher is ill, a substitute teacher will take their place.

FAQ FOR PARENTS AND STUDENTS 2ND/3RD GRADE

WHAT WILL A DAY AT SCHOOL LOOK LIKE FOR MY 2ND-3RD GRADE STUDENT IN PHASE 1, 2 AND 3?

1. Upon arrival on campus, the student's temperature will be taken before they exit the vehicle. A temperature of 100.4 or higher will result in a 5-minute recheck. If it is still 100.4 or higher, there will be a 5-minute wait and another recheck. If the temperature remains high, the student will be sent home. They must be fever free for 24 hours before returning to school.
2. Students that clear temperature checks will go to their classrooms. Masks are encouraged for second grade students but are not mandatory. Third grade students must wear a mask. However, there will be designated times for students to temporarily remove their masks.
3. Once in class, the students will socially distance in designated seats.
4. Students will use hand sanitizer, and the classrooms will have been sanitized before their arrival. Teachers and maintenance will sanitize frequently touched areas throughout the day.
5. In keeping with the recommended CDC guidelines, we will be washing/sanitizing our hands every 2 hours. A handwashing station has been added outside of the gym as well.
6. In Phase One 2nd & 3rd grade students will meet on campus each day. Each grade level will be divided into an equal number of students not to exceed (9) in each group. Students will be taught by their teacher and supported by paraprofessionals/ auxiliary staff. Lunch, snacks and water will be sent from home and eaten in the classroom.
7. During Phase 2, only 24 students can be in the classrooms. If our attendance exceeds this number, overflow students will rotate to an alternate setting on campus to complete daily work with teacher or paraprofessional. This will allow for individualized or small group instruction for enrichment, remediation or completion of assigned task.
8. In Phase 3, all students are allowed in a classroom following their regular schedule. In Phases 2 and 3: Lunch will be served from the cafeteria, or students can bring their lunches from home. Water bottles and snacks should be brought from home. Snacks will not be sold. Lunches will be eaten in the classroom.

WHAT HAPPENS IF A STUDENT OR TEACHER TESTS POSITIVE FOR COVID-19?

1. State Regional Supervisor will oversee our procedures in each phase. The school must follow the CDC recommendations for quarantining.
2. Anyone who has spent 15 minutes or longer within a 6-foot radius of someone who tests positive for Covid-19 must be quarantined for 14 days. This does not necessarily mean that the whole class will need to quarantine.
3. If the teacher tests positive but is asymptomatic, they will teach virtually. If the teacher is ill, a substitute teacher will take their place.

FAQ FOR PARENTS AND STUDENTS 4TH-6TH

WHAT WILL A DAY AT SCHOOL LOOK LIKE FOR MY 4TH-6TH GRADE STUDENT IN PHASE 1, 2 AND 3?

1. Upon arrival on campus, the student's temperature will be taken before they exit the vehicle. A temperature of 100.4 or higher will result in a 5-minute recheck. If it is still 100.4 or higher, there will be a 5-minute wait and another recheck. If the temperature remains high, the student will be sent home. They must be fever free for 24 hours before returning to school.
2. Students that clear temperature checks will go to their classrooms. Masks are mandatory. There will be designated times during the day for students to temporarily remove their mask.
3. Once in class, the students will socially distance in designated seats.
4. Students will use hand sanitizer and will wipe down their work space. Teachers, students and custodians will sanitize frequently touched areas throughout the day.
5. In keeping with the recommended CDC guidelines, we will be washing/sanitizing our hands every 2 hours. A handwashing station has been added outside of the gym as well.
6. In Phase 1 – 4th-6th grade students will NOT meet on the Campus daily. Students will utilize Zoom, Google Classroom/Google Meet to log in online at 8:00 and spend the day with their classmates and teacher. Attendance is mandatory. Students will be dressed in a uniform or spirit shirt with jeans or uniform bottom sitting up at computer with their supplies in hand.
7. In Phase I, students will still be allowed to come to school in small groups for in-person learning. Each grade level homeroom will be divided into an equal number of students not to exceed 9 in each group. These groups will come on campus and attend school on Alternate Days. Students at home will follow their regular schedule online. Lunch, snacks and water will be sent from home and eaten in the classroom.
8. During Phase 2, only 24 students can be in the classrooms. If our attendance exceeds this number, the overflow students will rotate to an alternate setting on campus to live stream the lessons with a teacher/paraprofessional. This will allow for individualized or small group instruction for enrichment, remediation or completion of assigned task.
9. In Phase 3, all students will be on campus every day and in classrooms following their regular schedule. In Phase 2 and 3: Lunch will be served from the cafeteria, or students can still bring their lunches. Water bottles and snacks should be brought from home. Snacks will not be sold.

WHAT HAPPENS IF A STUDENT OR TEACHER TESTS POSITIVE FOR COVID-19?

1. State Regional Supervisor will oversee our procedures in each phase. The school must follow the CDC recommendations for quarantining.
2. Anyone who has spent 15 minutes or longer within a 6-foot radius of someone who tests positive for Covid-19 must be quarantined for 14 days. This does not necessarily mean the whole class will be quarantined.
3. If the teacher test positive but is asymptomatic, they will teach virtually. If the teacher is ill, a substitute teacher will take their place.

FAQ FOR PARENTS & STUDENTS HIGH SCHOOL

WHAT WILL A DAY AT SCHOOL LOOK LIKE FOR MY HIGH SCHOOL STUDENT IN PHASES 1, 2, AND 3?

1. Upon arrival on campus, temperatures will be taken at one of two entry points. A temperature of 100.4 or higher will result in a 5-minute recheck. If it is still 100.4 or higher, there will be a 5-minute wait and another recheck. If the temperature remains high, the student will be sent home. They can log in virtually to all of their classes.
2. Students that clear temperature checks must wear their masks and go straight to their homerooms. No lockers will be used in phases 1, 2, or 3. Places will be designated for PE bags and athletic equipment.
3. Once in class, the students will socially distance in designated seats once everyone is seated in the classroom. Students will be required to wear masks throughout the day. There will be designated safe times that they will be allowed to take off their masks. Seating charts will be mirrored in each class. We have to think of this classroom group like a family keeping to themselves during this time. The safer they keep themselves, the safer they keep everyone else.
4. Students will use hand sanitizer entering and leaving every class, and they will also wipe down their workspaces. The classroom will have been disinfected, but this routine will be part of our day.
5. In keeping with the recommended CDC guidelines, we will be washing or sanitizing our hands every 2 hours. A handwashing station has been added outside of the gym as well.
6. Attendance Numbers
 - a. In Phase 1, only 9 students will attend class at a time. Students will be on a rotating schedule throughout the week, following their normal class schedule. The rest of the students will be logged in to their regular classes from home via Google Meet or Zoom.
 - b. In Phase 2, 24 students can be in a class. When attendance exceeds this number, a few overflow students will report to another location on campus (empty classroom, sanctuary, etc.) supervised by a paraprofessional or teacher. This will be done on a rotational basis. These overflow students will attend class virtually through live stream. Their attendance will be recorded, and classroom participation is mandatory.
 - c. In Phase 3, all students will be in class.
7. HCS will be modifying PE classes to create a safer environment. We will focus on keeping them active and physically fit. If PE is their first period class, then the student should arrive in PE uniform. Students having PE at the end of the day will go home in their PE uniform. This will make dressing in and out as easy as possible.
8. Phones will be turned off and left in the student's school bag. If the phone is removed from the school bag, the teacher will consider this a phone violation.
9. School bags will not be brought into the bathroom during the school day. This is to prevent any cross contamination from the floor, counters, ... also to lessen the temptation to check the phone and linger in the bathroom longer than necessary.
10. During transitions, students will always move in one direction. Classrooms with doors on the outside breezeway will use them to decrease traffic in the hall. More time will be allowed for transitions.
11. Students are required to bring their own snacks and water bottles. Students must avoid sharing snacks and drinks. Concessions will not be sold.
12. Lunch times will be staggered by grade levels in smaller, static groups. Students will be able to eat outside. Once they are seated, as in the classroom, masks can be removed. Water bottles will still be

provided with an ordered meal. Microwaves will not be available for student use in any of the three phases.

WHAT HAPPENS IF A STUDENT OR TEACHER TESTS POSITIVE FOR COVID-19?

1. The State Regional Supervisor will oversee our procedures in each phase. The school must follow the CDC recommendations for quarantining.
2. Anyone who has spent 15 minutes or longer within a 6-foot radius of someone who tests positive for Covid must be quarantined for 14 days. This does not necessarily mean that the whole class will need to be quarantined. Students will attend school through live feed daily if this should occur.
3. If the teacher tests positive but is asymptomatic, they will teach virtually. If the teacher is ill, a substitute teacher will take their place.